

RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
August 25, 2025

The Clearcreek Township Trustees met in regular session at 9:10 a.m. with the following members present: Mr. Gabbard, Mr. Muterspaw, and Mr. Wade.

Mr. Wade opened the meeting and led in the Pledge of Allegiance.

Mr. Wade asked if the Board members had any consent agenda item or items that they wished removed. No removal from the consent agenda was requested.

Mr. Wade called for Public Comments. No comments were noted.

Mr. Carolus, Fiscal Officer, asked the Board to approve the streetlight Lighting District Assessments for 2026.

Mr. Wade read Resolution 5609 – A Resolution levying a special assessment on lands in Clearcreek Township for funding 2026 Street Lighting Districts, dispensing with the second reading, and declaring an emergency. The reason for the emergency is the need to meet the county auditor's filing deadline for 2026 Street lighting assessments. Mr. Carolus advised that higher bills for the current year resulted in raising the administration fee to 4% to offset current year's expenses. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5610 – A Resolution authorizing the Township Administrator to incur obligations greater than \$10,000 on behalf of the Township, dispensing with the second reading, and declaring an emergency. The reason for the emergency being the need to authorize and to approve immediate payment for the obligations below at the earliest time permitted by law. Mr. Clark, Township Administrator, described the items being purchased. The items being purchased were:

- A. Authorize the purchase of three cruiser computers from Law and Order Technology, LLC at state bid pricing of \$3,404.18 per unit (\$10,212.54 total).
- B. Authorize the renewal of Anthem's final +9.0% for medical insurance, +0.0% vision and Hartford's +0.0% renewal for both Basic and Voluntary Life insurance.
- C. Authorize the purchase of a 2025 Kawasaki Mule Pro-FX 1000 HD Edition with extended warranty (six years) from Clinton County Motorsports for \$19,954.25 at state bid pricing.

Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5611 – A Resolution determining that the maintenance of 3555 Mary Ann Drive constitutes a nuisance and ordering the removal of debris after sufficient notice, dispensing with the second reading, and declaring an emergency. The reason for the emergency is the immediate need to address and to abate the nuisance conditions and junk vehicle on the property. Mr. Palmer, Planning

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and Zoning Director, gave a short update on the property. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Agenbroad, Fire Chief, asked the Board to make a conditional offer of probationary employment to Sean Cress as a Firefighter/EMT at \$22.13 per hour pending acceptable background and pre-employment screenings. Mr. Wade asked for a motion to approve the conditional offer of probationary employment. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Terrill, Police Chief, asked the Board to accept a generous donation of \$100 from LCNB to benefit 2025 National Night Out expenses. Mr. Wade asked for a motion to accept the donations. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade asked for a motion to approve the Consent Agenda. Mr. Gabbard moved to approve the Consent Agenda as presented to the Board:

- 1 Approval of Regular Minutes – August 11, 2025, Regular Session.
- 2 Current Bills and Financial Report.

Mr. Muterspaw seconded the motion and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

At 9:17 a.m., Mr. Wade asked if the Board wished to go into executive session pursuant to Ohio Revised Code 121.22(G)(2) & (3), respectively, to consider the sale of real property and conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Mr. Muterspaw moved to enter executive session with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

At 9:50 a.m., the Board returned from executive session and immediately resumed the regular meeting. With no further business, Mr. Wade asked for a motion to adjourn the Regular Meeting at 9:50 a.m. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

FISCAL OFFICER _____

TRUSTEE _____

TRUSTEE _____

TRUSTEE _____